



JAMES A. NOYES, Director

# COUNTY OF LOS ANGELES

## DEPARTMENT OF PUBLIC WORKS

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IN REPLY PLEASE  
REFER TO FILE: **AE-2**

January 2, 2003

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall Administration  
500 West Temple Street  
Los Angeles, CA 90012

Dear Supervisors:

**AS-NEEDED BUILDING EVALUATION SERVICES  
VARIOUS COUNTY PROJECTS  
AWARD OF CONSULTANT SERVICES AGREEMENT  
ALL SUPERVISORIAL DISTRICTS  
3 VOTES**

**IT IS RECOMMENDED THAT YOUR BOARD:**

Award and authorize the Director of Public Works to execute consultant services agreements with Black & Veatch Corporation and URS Corporation Americas to provide as-needed building evaluation services for various locations throughout the County of Los Angeles each for a not to exceed fee of \$150,000 over two years.

**PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

We are recommending that your Board award consultant services agreements and authorize the Director of Public Works to execute contracts with the recommended consultants to provide as-needed building evaluation services.

Public Works provides evaluation services for various County departments for all facilities being considered by the County for lease, re-lease, or purchase. The occurrence and magnitude of such evaluations is usually unpredictable. To ensure that adequate resources and experience are available to perform building evaluation services on schedule, we are requesting an "as-needed" building evaluation services contract. This supplemental capacity will assist us with delivering services in a timely manner, at times of sudden workload increases.

### **Implementation of County Strategic Plan Goals**

This action meets the County Strategic Plan Goals of Service Excellence and Organizational Effectiveness. The use of "as-needed" consultant services agreements has enabled Public Works to better manage fluctuations in workload, thereby providing responsive service to our clients.

### **FISCAL IMPACT/FINANCING**

There will be no impact on the County's General Fund. Funds for this agreement will be available through individual projects with approved budgets for this work.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

A standard consultant services agreement previously approved as to form by County Counsel will be used. The agreement includes clauses for termination of services upon prior written notice, renegotiation, and hiring of displaced County employees as directed by your Board.

As requested by the Board on August 12, 1997, and as a threshold requirement of consideration for contract award, Black & Veatch Corporation and URS Corporation Americas are willing to consider Greater Avenues for Independence Program/General Relief Opportunity for Work participants for future employment.

Black & Veatch Corporation and URS Corporation Americas have demonstrated satisfactory compliance with Los Angeles County Code Chapter 2.200 (Child Support Compliance Program) and Chapter 2.203 (Contractor Employee Jury Service Program).

### **ENVIRONMENTAL DOCUMENTATION**

The project is categorically exempt and a finding of environmental impact is not required for award of the consultant services agreements for this scope of work.

### **CONTRACTING PROCESS**

On September 16, 2002, Public Works issued a Request for Proposals to 76 firms for the project. On October 10, 2002, 13 firms responded to the RFP. The Evaluation Committee, consisting of Public Works' engineering staff, evaluated the proposals. Evaluation of the firms was based on technical expertise, the proposed work plan, experience, personnel, qualifications, and understanding of the work requirements. The evaluations were

completed without regard to race, creed, color, or gender. Based on the review and evaluation of the proposals, the Evaluation Committee recommended Black & Veatch Corporation and URS Corporation Americas as the two best qualified firms to perform the required services.

Participation by Community Business Enterprises is encouraged through Public Works' CBE Outreach Program and the requirement that proposers demonstrate their good faith efforts to utilize CBEs. Black & Veatch Corporation and URS Corporation Americas are aware of Public Works' CBE Outreach Program and their proposed CBE participation plans are on file with Public Works.

Public Works maintains a database of firms for consultant services which is the main source of soliciting proposals. As requested by your Board on February 3, 1998, and to further increase consultant awareness of contracting opportunities with Public Works, a Request for Proposals for these services was listed on the "Doing Business with the County" website.

#### **IMPACT ON CURRENT SERVICES (OR PROJECTS)**

There will be no negative impact on current County services or projects during the performance of the recommended consultant services.

#### **CONCLUSION**

One approved copy of this letter is requested.

Respectfully submitted,

JAMES A. NOYES  
Director of Public Works

BS:dm

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cc: Chief Administrative Office  
County Counsel  
Department of Public Social Services (GAIN/GROW Program)